**SAMPLE GRID FOR TRACKING DEPTH OF COLLABORATION**

*Designed to be completed periodically (e.g., quarterly)*

**Date of Completion:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Total Number of Coalition Members at this Time:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Sample Categories for Collaboration Levels** | **Dates this Occurred:** | **No. of Members Interacting at this Level:** | **Description** |
| Members meet and share information with one another on their programs/services (**information sharing)** |  |  |  |
| Members exchange contact information on a one-to-one basis and begin to establish person-to-person professional relationships **(networking)** |  |  |  |
| Members refer clients to one another more often than before they became involved with the coalition **(coordination**) |  |  |  |
| Members coordinate/communicate with one another in other ways to carry out the goals and objectives of the coalition **(coordination)** |  |  |  |
| Members interact with one another to determine joint activities and share leadership/decision-making functions **(joint action)** |  |  |  |
| Members enter ongoing, **formalized partnerships** that include written Memoranda of Agreement, etc.  |  |  |  |